MUBASHIR HASSAN

I am **Mubashir Hassan**, an experienced professional with a strong background in computer operations, data management, and graphic design. Over the past five years, I have honed my skills in data entry, system management, and troubleshooting, working with renowned organizations such as Shamim Groups of Industries and Pepsi.

I hold a Bachelor of Science in Information Technology (BSIT) and have a solid foundation in computer science, complemented by a strong problem-solving mindset and knowledge of operating systems. I am fluent in both English and Urdu, allowing me to communicate effectively across diverse environments.
I am passionate about delivering high-quality solutions and constantly strive to exceed expectations in every task I undertake.

ABOUT ME

+92 3097124454

mubashirjuttyt420@gmail.com

Ward No 09 fareed Doger Street Lodhran,Punjab Pakistan

LANGUAGE

- English
- Urdu

EXPERTISE

- Management Skills
- Microsoft office expert
- Data Entry
- Canva
- Knowledge of Operating Systems

EXPERIENCE

Computer Operator
2019 - 2024

I have over 5 years of experience as a Computer Operator Shamim groups of industries pakistan, Pepsi specializing in data system management and troubleshooting. I'm proficient in MS Office, especially Excel and PowerPoint, as well as Google Sheets for efficient data handling.

Graphics Designer
2021 - 2023

As a Graphic Designer with over 3 years of experience, I specialize in bringing creative visions to life through captivating visuals. My expertise in Canva

Data Entry and Lead Generation
2019 - 2024

I have over 5 years of experience in this field and am an expert in data entry software such as MS Office, MS Excel, and MS PowerPoint. Additionally, I have strong knowledge of online tools like Google Sheets and other document management systems.its a part-time job experience.

EDUCATION

Govt Higher Secondary School Lodhran.
Higher Secondary Education in Computer Science
2018-2020

BAHAUDDIN ZAKARIYA UNIVERSITY
Bachelor of Science in Information Technology(BSIT)
2020-2024